



mission statement of the ywca

YWCA is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all.

Educator, Early Education Center (Pre-School Childcare Center)

JOB DESCRIPTION

POSITION/TITLE: Educator, Lead Educator or Assistant Educator (depending on experience)
ROLE TYPE: Full Time and Part Time options available
WORK WEEK/HOURS: Monday through Friday (staff schedules may vary)
REPORTS TO: Early Education Director

About YWCA Greater Newburyport

As one of the oldest non-profit community organizations in the area, the **YWCA Greater Newburyport** has been providing safe, affordable and supportive childcare and youth development, housing and wellness opportunities.

About the Early Education Center

Our licensed Early Education Center program offers full day care to infants through preschoolers and provides a warm and caring atmosphere for staff, parents, and children. We are a team of dedicated, enthusiastic, collaborative professionals who love children and work to immerse them in the joy and wonder of childhood. Our programs are open to all children regardless of color, race, economic status, religious background, or family composition and children are accepted unconditionally.

Who you are:

- You possess a genuine love of children and a personal commitment to making a positive difference in their lives.
- You have an enthusiastic personality and enjoy working in a team.
- You are dependable and organized.
- You adapt to change quickly and are able to perform multiple tasks in a busy environment.
- For Lead Educator and Educator roles: you have professional experience with educating children.
- For Assistant Educator roles: we prefer that you have experience with educating children, but if not, we're willing to train you.

What you will do:

Our Educators are responsible for the direct care and education of children enrolled in our Early Education programs. As part of your role, you will be responsible for different aspects of the daily operation of our classrooms, ensuring that each classroom functions at the highest quality standard.

Your responsibilities include, but may not be limited, to the following:

- Nurture, encourage and guide children through age-appropriate learning and social experiences.
- Collaborate with other Educators in carrying out our program curriculum to help children learn, grow and play.
- Recognize and protect children from any hazards that are a threat to their physical safety and their emotional well-being.
- Be responsible for the overall condition of your classroom (i.e., safe, clean, neat).
- Develop and maintain relationships with parents and participate in ongoing parent communication, conferences and family nights.
- Be an integral part of our collaborative, close-knit, and fun team by attending our scheduled staff meetings
- Participate in other YWCA and YWCA Children's Center programming or events as requested.
- Continually increase your childcare skills and competence by taking advantage of ongoing training opportunities.
- Promote the values and mission of the YWCA in all interactions with children, parents and staff.

Our Benefits:

We may be a non-profit, but we reward our talented team well!

Our Full-time team members (working 40 hours/week) receive an attractive benefits package consisting of:

- Competitive salary
- Paid vacation and sick time
- Health and Dental insurance contributions
- Pension Plan
- Life Insurance
- Short- and long-term disability insurance

Our Part-time team members working over 30 hours/week receive benefits consisting of:

- Competitive hourly rate
- Health insurance contributions
- Pension Plan

Apply for this role:

Please send your resume to our Early Education Center Director, Nicole Brennan, at:
nbrennan@ywcanewburyport.org

OR submit an employment application by following this link:
[YWCA Greater Newburyport Employment Application Form](#)

We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, gender, gender identity or expression, national origin, sexual orientation, age, citizenship, marital status, disability, or Veteran status. We value diversity, equity, and inclusion, and we encourage candidates from historically underrepresented groups to apply.

